

## **Juniata Township Meeting**

**December 10, 2024**

### **Agenda:**

- **Call Meeting to Order**
- **Pledge of Allegiance**
- **Approval of Minutes and Financial Report**
- **Engineer Report**
- **Solicitor Report**
- **Public Forum**
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- **New Business**
  - 6250 Hunter Drive Water Analysis Test Results
- **Reports**
  - STR Enforcement
  - Construction Code Enforcement
  - Road Master/Supervisor
- **Old Business**
  - Solar Farm Ordinance
- **Announcements**
  - Reorganization meeting Tuesday, January 07 @ 5:00 p.m. regular monthly meeting to immediately follow.
- **Adjourn Meeting**

## **Juniata Township**

**November 12, 2024**

### **Minutes**

Chairman Stein called the meeting to order at 6:00 p.m. at the Juniata Township Municipal Building and led the meeting in the Pledge of Allegiance.

### **Attendance**

Present:

- Greg Stein – Chairman
- Dean Parks – Co-chairman; Supervisor
- Carl Grove - Supervisor
- Leslie McDermott – Secretary/Treasurer
- Jamie Catanese – Code Enforcement
- Butch Dysard – Roadmaster
- Tammy Dysard – STR Enforcement

Guests:

- See Attached

Reading and approval of the regular meeting minutes from the monthly township meeting held on October 08, 2024.

Supervisor Parks motioned to accept the minutes as recorded. Seconded by Supervisor Grove. Unanimously approved by the board.

Secretary McDermott presented the financial report. Supervisor Parks motioned to accept the financial report as reported. Seconded by Supervisor Grove. Unanimously approved by the board.

### **Engineer Report – Tom Levine**

- Levine was not present but sent report for the board.
- Township will receive the LSA grant agreement by mail to be reviewed by Solicitor Bradburn.
- Project could take up to 48 months.
- 2024 road improvements to Riverview Heights and Stone Bridge Hollow Road need berm work before completed.

- Drinking water analysis at 6250 Hunter Drive. Levine collected sample and submitted for testing.

### **Solicitor Report – Wayne Bradburn**

- Bradburn not present, no report.

### **PUBLIC FORUM**

- **John Young**
  - John Young presented a land development plan for Eric Norris.

Supervisor Parks motioned to approve the Norris land development plan  
Seconded by Supervisor Grove. Unanimously approved by the board.

### **NEW BUSINESS**

- **2025 Budget**

Supervisor Grove motioned to adopt the 2024 Budget. Seconded by  
Supervisor Parks. Unanimously approved by the Board.

- **Catanese – Resignation**
  - Jamie Catanese submitted his resignation from the township's code enforcement position.

Supervisor Parks motioned to accept Catanese's resignation. Seconded  
by Supervisor Grove. Unanimously approved by the Board.

### **REPORTS**

- **STR Enforcement – Tammy Dysard**
  - Received 2 call regarding STR's and sent them applications.
- **Flood Plain Administration – Tammy Dysard**
  - Nothing to report.
- **Construction Code Enforcement**
  - See attached report.
    - **Catanese – Resignation**
      - Jamie Catanese submitted his resignation from the township's code enforcement position.

Supervisor Parks motioned to accept Catanese's resignation. Seconded  
by Supervisor Grove. Unanimously approved by the Board.

Supervisor Grove motioned to appoint Tim Corbin as the township's code enforcement officer. Seconded by Supervisor Parks. Unanimously approved by the board.

### **Roadmaster/Supervisor Report**

- Supervisor Stein reported that the final report for the Dirt & Gravel project was approved and the township will receive an additional \$1,900.
- Township did not receive the second round of Dirt & Gravel funds.
- Weikert will begin work on Baker's Hollow Thursday, November 14.
- Workers plan to start berm work on Tuesday, November 19.
- Supervisor Grove asked when an excess maintenance agreement with a logging company is put into place who is responsible to document the condition of the road before and after. Stein stated that based on past experience, the forester and a township official do the road inspection together. Stein also videos and takes pictures of the road.
- Stein advised that the township needs to address how to handle future repairs to Baker's Hollow. There is a mulch yard located on Baker's Hollow Road that operates continuously. Therefore, large trucks are traveling the road on a daily basis. The township needs to develop an agreement for the owners of the mulch yard to share in the cost of repairs. Will work with Solicitor Bradburn to develop an agreement.
- Supervisor Grove reported that he received a complaint that someone is living in a camper full time at Dysard's. Tammy stated that it is her son and he will be moving.
- Catanese asked Butch Dysard what they are doing for sewage disposal for the camper. Butch stated that he rents a portable facility. Catanese informed Dysard that a portable facility is not a legal means of sewage disposal in Pennsylvania.

### **OLD BUSINESS**

- **Solar Farm Ordinance**
  - No new developments.

### **ANNOUNCEMENTS**

- Next meeting Tuesday, December 10, 2024 @ 6:00 p.m.
- Supervisor Parks motioned to adjourn the meeting @ 6:44 p.m. Seconded by Supervisor Grove.

**BOARD OF SUPERVISORS JUNIATA TWP HUNTINGDON COUNTY**

**Profit & Loss by Class**

November 13 through December 10, 2024

	General Fund	State Fund	TOTAL
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>GENERAL FUND INCOME</b>			
G321.60 · STR Permits	300.00	0.00	300.00
G321.71 · Amusement Tax	34,519.62	0.00	34,519.62
G321.80 · Franchise Fees	649.58	0.00	649.58
<b>Total GENERAL FUND INCOME</b>	<b>35,469.20</b>	<b>0.00</b>	<b>35,469.20</b>
<b>STATE FUND INCOME</b>			
S431.00 · INTEREST EARNINGS.			
S431.01 · Interest on Checking	0.00	3.36	3.36
<b>Total S431.00 · INTEREST EARNINGS.</b>	<b>0.00</b>	<b>3.36</b>	<b>3.36</b>
<b>Total STATE FUND INCOME</b>	<b>0.00</b>	<b>3.36</b>	<b>3.36</b>
<b>G310.00 · PER CAPITA TAXES</b>			
G310.03 · Per Capita Delinquent	5.25	0.00	5.25
<b>Total G310.00 · PER CAPITA TAXES</b>	<b>5.25</b>	<b>0.00</b>	<b>5.25</b>
<b>G310.10 · Real Estate Transfer Tax</b>			
G310.20 · EARNED INCOME TAX			
G310.21 · Earned Income Tax Current Year	5,829.71	0.00	5,829.71
G310.22 · Earned Income Tax Prior Year	-26.52	0.00	-26.52
<b>Total G310.20 · EARNED INCOME TAX</b>	<b>5,803.19</b>	<b>0.00</b>	<b>5,803.19</b>
<b>G310.50 · LST TAX</b>			
G310.51 · LST Current Year	66.10	0.00	66.10
<b>Total G310.50 · LST TAX</b>	<b>66.10</b>	<b>0.00</b>	<b>66.10</b>
<b>G331.00 · FINES</b>			
G331.13 · State Police Fines	336.75	0.00	336.75
<b>Total G331.00 · FINES</b>	<b>336.75</b>	<b>0.00</b>	<b>336.75</b>
<b>G341.00 · INTEREST EARNINGS</b>			
G341.01 · Interest on Checking	3.88	0.00	3.88
G341.00 · INTEREST EARNINGS - Other	278.64	0.00	278.64
<b>Total G341.00 · INTEREST EARNINGS</b>	<b>282.52</b>	<b>0.00</b>	<b>282.52</b>
<b>G342.00 · RENTS &amp; ROYALTIES</b>			
G342.20 · Rent of Buildings	60.00	0.00	60.00
<b>Total G342.00 · RENTS &amp; ROYALTIES</b>	<b>60.00</b>	<b>0.00</b>	<b>60.00</b>
<b>G362.0 · PUBLIC SFTY</b>			
G362.41 · Bldg Pmts	173.40	0.00	173.40
<b>Total G362.0 · PUBLIC SFTY</b>	<b>173.40</b>	<b>0.00</b>	<b>173.40</b>
<b>Total Income</b>	<b>44,474.91</b>	<b>3.36</b>	<b>44,478.27</b>
<b>Expense</b>			
<b>GENERAL FUND EXPENSES</b>			
<b>PUBLIC WRKS HIGHWAYS ROADS &amp; ST</b>			
G437.00 · Repairs of Tools & Machinery	105.61	0.00	105.61
G438.00 · Maint & Repair Roads Bridges	602.20	0.00	602.20
<b>Total PUBLIC WRKS HIGHWAYS ROADS &amp; ...</b>	<b>707.81</b>	<b>0.00</b>	<b>707.81</b>
<b>Total GENERAL FUND EXPENSES</b>	<b>707.81</b>	<b>0.00</b>	<b>707.81</b>
<b>INSURANCE CASUALTY &amp; SURETY</b>			
G486.10 · Insurance - Liability	449.96	0.00	449.96
G486.30 · Insurance - Automobile	500.21	0.00	500.21
G486.70 · Worker's Compensation	208.57	0.00	208.57

**BOARD OF SUPERVISORS JUNIATA TWP HUNTINGDON COUNTY**

**Profit & Loss by Class**

November 13 through December 10, 2024

	General Fund	State Fund	TOTAL
Total INSURANCE CASUALTY & SURETY	1,158.74	0.00	1,158.74
<b>PAYROLL EXPENSES</b>			
P400.05 · Supervisor Wages	468.75	0.00	468.75
P400.12 · Roadmaster Wages	28.50	0.00	28.50
P405.10 · Secretary Wages	810.00	0.00	810.00
P409.37 · Building Repair/Maint	0.00	0.00	0.00
P419.00 · STR Enforcement	97.50	0.00	97.50
P432.00 · Winter Maintenance	0.00	0.00	0.00
P437.00 · Repairs of Tools & Machinery	149.00	0.00	149.00
P438.00 · Repair/Maint Roads & Bridges	517.50	0.00	517.50
PAYROLL EXPENSES - Other	214.45	0.00	214.45
Total PAYROLL EXPENSES	2,285.70	0.00	2,285.70
<b>STATE FUND EXPENSES</b>			
S438.00 · Repair/Maint Roads & Bridges	0.00	223.01	223.01
Total STATE FUND EXPENSES	0.00	223.01	223.01
<b>G400.00 · Travel Reimbursement</b>			
G419.33 · Mileage - STR Enforcement	27.48	0.00	27.48
Total G400.00 · Travel Reimbursement	27.48	0.00	27.48
<b>G403.00 · Tax Collection</b>			
G403.28 · Tax Collection Fees	103.87	0.00	103.87
Total G403.00 · Tax Collection	103.87	0.00	103.87
<b>G405.21 · Office Supplies</b>	16.10	0.00	16.10
<b>G410.00 · Public Safety</b>			
G419.31 · Sewage Permits (SEO Fees)	625.00	0.00	625.00
Total G410.00 · Public Safety	625.00	0.00	625.00
<b>G471.00 · Debt Service</b>			
G471.10 · Debt Principal	844.98	0.00	844.98
G472.10 · Debt Interest	556.58	0.00	556.58
Total G471.00 · Debt Service	1,401.56	0.00	1,401.56
<b>Total Expense</b>	6,326.26	223.01	6,549.27
<b>Net Ordinary Income</b>	38,148.65	-219.65	37,929.00
<b>Net Income</b>	38,148.65	-219.65	37,929.00

**BOARD OF SUPERVISORS JUNIATA TWP HUNTINGDON COUNTY**  
**Balance Sheet**  
As of December 10, 2024

Dec 10, 24

<b>ASSETS</b>	
Current Assets	
Checking/Savings	
G100.00 · GENERAL FUND	134,431.88
G101.00 · MUNICIPAL ADVANTAGE ACCT/ARPA	77,820.31
S101.00 · STATE FUND	84,065.46
Total Checking/Savings	<u>296,317.65</u>
Total Current Assets	<u>296,317.65</u>
<b>TOTAL ASSETS</b>	<b><u>296,317.65</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
G21000 · PAYROLL LIABILITIES	
G210.00 · Federal Income Tax Withheld	215.76
G211.00 · Social Security Withheld	303.60
G211.10 · Social Security - Company	303.60
G212.00 · Local Income Taxes Withheld	140.06
G213.00 · Medicare Tax Withheld	142.00
G217.00 · State Income Tax Withheld	150.35
G219.00 · EMST Tax Withheld	0.80
G221.00 · PA UC Tax Withheld	5.07
G222.00 · PA UC Company	253.46
G21000 · PAYROLL LIABILITIES - Other	-6.81
Total G21000 · PAYROLL LIABILITIES	<u>1,507.89</u>
Total Other Current Liabilities	<u>1,507.89</u>
Total Current Liabilities	<u>1,507.89</u>
Total Liabilities	1,507.89
Equity	
30000 · Opening Balance Equity	23,668.81
32000 · Retained Earnings	119,757.78
Net Income	151,383.17
Total Equity	<u>294,809.76</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>296,317.65</u></b>

Truck Loan - \$ 78,474.17

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# JUNIATA TOWNSHIP

## NOVEMBER 2024 MEETING

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**Rental by Rhonda Wegner and Chris Bonillis on Corbin Rd.-** New septic system installed and final inspected.

**Lot 11 Raystown Reach-** Had the contractor have a surveyor lay out the drip system and reserve area on site to be sure there is still room for the driveway. It appears there is just enough room for the drive along the property line to lot 10.

**Urban Saddle, Henderson Overlook Rd.-** Had a call telling me they were going to do some select logging. I gave them Greg's contact information. They have also acquired the property adjoining the urban saddle ranch and wish to build a new home on the site. I will perform soil testing for an on lot sewage system as time permits.

**Nancy Groves, Yocum Rd.-** Nancy wanted to move the original lay out of the cabin. I revisited the site to check the new placement.

**Clay Cooper-** Wants to start the building permit process. Greg Larson is the engineer and will be the contact point for the project.

**Watson Campground-** I drove to the campground to get a better understanding of what the layout is compared to the drawing they provided.



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Glenora Twp Meeting 11/12/2024

Sign In:

Judy Becc  
Tim Brown  
Justin Stoner

Judy Becc  
Tim Brown  
Justin Stoner