

Juniata Township Meeting

January 07, 2025

Agenda:

- **Call Meeting to Order**
- **Pledge of Allegiance**
- **Approval of Minutes and Financial Report**
- **Engineer Report**
 -
- **Solicitor Report**
- **Public Forum**
 -
- **New Business**
 - LSA Grant – Engineering Phase
 - Flood Plain Coordinator
 - Flagger Training
- **Reports**
 - STR Enforcement
 - Sewage Enforcement
 - Construction Code Enforcement
 - Road Master/Supervisor
- **Old Business**
 - Solar Farm Ordinance
- **Announcements**
 - Next meeting Tuesday, February 11, 2025 @ 6:00 p.m.
- **Adjourn Meeting**

Juniata Township

December 10, 2024

Minutes

Chairman Stein called the meeting to order at 6:00 p.m. at the Juniata Township Municipal Building and led the meeting in the Pledge of Allegiance.

Attendance

Present:

- Greg Stein – Chairman
- Dean Parks – Co-chairman; Supervisor
- Carl Grove - Supervisor
- Leslie McDermott – Secretary/Treasurer
- Tom Levine - Engineer
- Jamie Catanese – SEO
- Tim Corbin - CEO
- Butch Dysard – Roadmaster
- Tammy Dysard – STR Enforcement

Guests:

- See Attached

Reading and approval of the regular meeting minutes from the monthly township meeting held November 12, 2024.

Supervisor Parks motioned to accept the minutes as recorded. Seconded by Supervisor Grove. Unanimously approved by the board.

Secretary McDermott presented the financial report. Supervisor Parks motioned to accept the financial report as reported. Seconded by Supervisor Grove. Unanimously approved by the board.

Engineer Report – Tom Levine

- LSA Grant
 - Levine spoke with Sandy Orth, DCED Project Specialist, Orth reported that there are 1400 grant recipients and all grant agreements are channeled to one regional director for signature.

Therefore, creating a backlog in paperwork. Township should not expect to receive agreement before March 2025.

- LSA program requires non-discrimination and sexual harassment policy provision, Commonwealth of PA wage rates will apply and township will need to register and file wage rates, Commonwealth Financing Authority needs to be listed as additional insured on insurance policies,
- Administrative fees are grant eligible up to 2% and engineering fees up to 10%.
- Engineer will provide township with an outline of what services he will provide in regards to the grant.

Solicitor Report – Wayne Bradburn

- Bradburn not present, no report.

PUBLIC FORUM

- No public.

NEW BUSINESS

- **6250 Hunter Drive Water Analysis Test Results**
 - Test results showed a total coliform of 25.4 colony-forming units per 100 ml which indicates that the water may be contaminated
 - Virtual meeting with homeowner.
 - Catanese sent results to DEP, waiting on response.
 - Levine met with Rachel Peters, tenant, and Joe Biddle, landlord, last week. Biddle is going to treat the drinking water system.
 - Levine recommended that Biddle order another laboratory analysis to be sure that the results are correct.

REPORTS

- **STR Enforcement– Tammy Dysard**
 - Sent out permit renewal letters for new year.
 - Issued permit for Crown Jewel
 - Received application for new STR. If septic checks out, issue permit.
- **Flood Plain Administration – Tammy Dysard**
 - Received a call from Caleb Marshall, new owner of the Savino property.
 - Marshall would like to change out siding on the structure.
 - DEP told Tammy that DEP will need a General Permit 11.

- Township will need the windows that Savino installed on the porch to be removed and replaced with screens to return the porch to its original state before the township will issue Marshall a permit.
- Levine will keep Tammy updated with any training and education available.
- Catanese suggested that the township review flood plain fees to make sure they are adequate and require that they be paid up front.
- **Construction Code Enforcement**
 - See attached report.
 - Kevin Newcomer – Permit issued for camper roof.
 - Raystown Reach – inspected driveway that McGraw Construction is installing and had them install a construction fence.
 - Watson’s Cabins – pulled deeds and old records and searched year by year aerial records since 1985 to review changes to property. Once research is complete will schedule a meeting with owners.
 - Carl Heininger would like to revamp a 6-plex structure. The property has two approved septic sites. Heininger would like to do a land exchange with Ridgeview Campground. If a land exchange is done, it will tear up some of the approved septic sites then Jamie will have to retest for a primary and backup sites.
- **Roadmaster/Supervisor Report**
 - Baker’s Hollow project is complete. Drain tile need to be installed. Tim will install pipe.
 - Red truck is repaired.
 - Started berm work but spreader broke. Tim will take spreader for repairs and then continue with berm work.
 - Tim ordered lumber to repair anti-skid bin.

OLD BUSINESS

- **Solar Farm Ordinance**
 - Chairman Stein provided Parks and Grove with draft to review.

ANNOUNCEMENTS

- Reorganization meeting to be held Tuesday, January 07, 2025 at 5:00 p.m. regular monthly meeting to follow.
- Supervisor Stein motioned to advertise the reorganization meeting. Seconded by Supervisor Parks. Unanimously approved by the board.

- Supervisor Parks motioned to adjourn the meeting @ 6:43 p.m. Seconded by Supervisor Grove.

Profit & Loss by Class

December 11, 2024 through January 7, 2025

	General Fund	State Fund	TOTAL
Ordinary Income/Expense			
Income			
GENERAL FUND INCOME			
G321.60 · STR Permits	600.00	0.00	600.00
G321.71 · Amusement Tax	18.75	0.00	18.75
G361.30 · Zoning Subdivision & Land Devel	100.00	0.00	100.00
Total GENERAL FUND INCOME	718.75	0.00	718.75
STATE FUND INCOME			
S431.00 · INTEREST EARNINGS.			
S431.01 · Interest on Checking	0.00	3.68	3.68
Total S431.00 · INTEREST EARNINGS.	0.00	3.68	3.68
Total STATE FUND INCOME	0.00	3.68	3.68
G310.20 · EARNED INCOME TAX			
G310.21 · Earned Income Tax Current Year	2,551.23	0.00	2,551.23
Total G310.20 · EARNED INCOME TAX	2,551.23	0.00	2,551.23
G341.00 · INTEREST EARNINGS			
G341.01 · Interest on Checking	5.30	0.00	5.30
G341.00 · INTEREST EARNINGS - Other	299.51	0.00	299.51
Total G341.00 · INTEREST EARNINGS	304.81	0.00	304.81
G362.0 · PUBLIC SFTY			
G362.41 · Bldg Pmnts	21.30	0.00	21.30
G362.44 · Sewage Permits/SEO Fees	285.00	0.00	285.00
Total G362.0 · PUBLIC SFTY	306.30	0.00	306.30
Total Income	3,881.09	3.68	3,884.77
Expense			
GENERAL FUND EXPENSES			
PUBLIC WRKS HIGHWAYS ROADS & ST			
G437.00 · Repairs of Tools & Machinery	1,148.60	0.00	1,148.60
G438.00 · Maint & Repair Roads Bridges	11,244.05	0.00	11,244.05
Total PUBLIC WRKS HIGHWAYS ROADS & ST	12,392.65	0.00	12,392.65
Total GENERAL FUND EXPENSES	12,392.65	0.00	12,392.65
INSURANCE CASUALTY & SURETY			
G486.10 · Insurance - Liability	500.21	0.00	500.21
G486.30 · Insurance - Automobile	449.95	0.00	449.95
G486.70 · Worker's Compensation	208.56	0.00	208.56
Total INSURANCE CASUALTY & SURETY	1,158.72	0.00	1,158.72
PAYROLL EXPENSES			
P400.05 · Supervisor Wages	468.75	0.00	468.75
P400.12 · Roadmaster Wages	0.00	0.00	0.00
P405.10 · Secretary Wages	810.00	0.00	810.00
P409.37 · Building Repair/Maint	0.00	0.00	0.00
P438.00 · Repair/Maint Roads & Bridges	0.00	0.00	0.00
PAYROLL EXPENSES - Other	125.27	0.00	125.27
Total PAYROLL EXPENSES	1,404.02	0.00	1,404.02
STATE FUND EXPENSES			
S438.00 · Repair/Maint Roads & Bridges	0.00	75,421.25	75,421.25
Total STATE FUND EXPENSES	0.00	75,421.25	75,421.25
G400.00 · Travel Reimbursement			
G400.33 · Mileage - Supervisor/Roadmaster	81.87	0.00	81.87
Total G400.00 · Travel Reimbursement	81.87	0.00	81.87
G403.00 · Tax Collection			
G403.28 · Tax Collection Fees	45.34	0.00	45.34
Total G403.00 · Tax Collection	45.34	0.00	45.34
G405.21 · Office Supplies	497.00	0.00	497.00
G405.23 · Postage and Delivery	102.24	0.00	102.24
G405.34 · Advertising	20.65	0.00	20.65
G410.00 · Public Safety			

Profit & Loss by Class

December 11, 2024 through January 7, 2025

	General Fund	State Fund	TOTAL
G419.31 · Sewage Permits (SEO Fees)	285.00	0.00	285.00
Total G410.00 · Public Safety	285.00	0.00	285.00
G442.00 · Utilities	31.90	0.00	31.90
G471.00 · Debt Service			
G471.10 · Debt Principal	868.70	0.00	868.70
G472.10 · Debt Interest	532.86	0.00	532.86
Total G471.00 · Debt Service	1,401.56	0.00	1,401.56
Total Expense	17,420.95	75,421.25	92,842.20
Net Ordinary Income	-13,539.86	-75,417.57	-88,957.43
Net Income	-13,539.86	-75,417.57	-88,957.43

BOARD OF SUPERVISORS JUNIATA TWP HUNTINGDON COUNTY
Balance Sheet
As of January 7, 2025

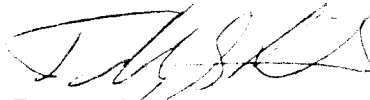
	<u>Jan 7, 25</u>
ASSETS	
Current Assets	
Checking/Savings	
G100.00 · GENERAL FUND	119,678.20
G101.00 · MUNICIPAL ADVANTAGE ACCT/ARPA	78,119.82
S101.00 · STATE FUND	<u>8,185.67</u>
Total Checking/Savings	<u>205,983.69</u>
Total Current Assets	<u>205,983.69</u>
TOTAL ASSETS	<u><u>205,983.69</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
G21000 · PAYROLL LIABILITIES	1,333.04
Total Other Current Liabilities	<u>1,333.04</u>
Total Current Liabilities	<u>1,333.04</u>
Total Liabilities	1,333.04
Equity	
30000 · Opening Balance Equity	23,668.81
32000 · Retained Earnings	269,229.63
Net Income	<u>-88,247.79</u>
Total Equity	<u>204,650.65</u>
TOTAL LIABILITIES & EQUITY	<u><u>205,983.69</u></u>

Truck Loan \$77,605.47

Juniata Township - 12/10/2024

Sign In

Tim Corbin
Joe Thompson


Joe Corbin