

Juniata Township Meeting

October 08, 2024

Agenda:

- **Call Meeting to Order**
- **Pledge of Allegiance**
- **Approval of Minutes and Financial Report**
- **Engineer Report**
- **Solicitor Report**
- **Public Forum**
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- **New Business**
 - 2025 Budget
- **Reports**
 - STR Enforcement
 - STR Ordinance Violation – Fedash STR
 - Construction Code Enforcement
 - Road Master/Supervisor
 - Bid award Riverview Heights Drive & Stone Bridge Hollow Road improvement project.
 - Bakers Hollow Road repair project
 - Excess Maintenance Agreement
- **Old Business**
 - LSA Grant Status (Point Road Project)
 - Township Code Enforcement Position
 - Bright Speed Fiber Internet
 - Solar Farm Ordinance
 - CAFO Ordinance
- **Announcements**
 - Next meeting Tuesday, November 12, 2024 @ 6:00 p.m.
- **Adjourn Meeting**

Juniata Township

September 10, 2024

Minutes

Chairman Stein called the meeting to order at 6:00 p.m. at the Juniata Township Municipal Building and led the meeting in the Pledge of Allegiance.

Attendance

Present:

- Greg Stein – Chairman
- Dean Parks – Co-chairman; Supervisor
- Carl Grove - Supervisor
- Leslie McDermott – Secretary/Treasurer
- Tom Levine – Engineer
- Wayne Bradburn - Solicitor
- Jamie Catanese – Code Enforcement
- Butch Dysard – Roadmaster
- Tammy Dysard – STR Enforcement

Guests:

- See Attached

Reading and approval of the regular meeting minutes from the monthly township meeting held on August 13, 2024.

Supervisor Parks motioned to accept the minutes as recorded the meetings.
Seconded by Supervisor Grove. Unanimously approved by the Board.

- **Bids**
 - Two bids were received for the leveling and base repair of 1/3 of Stone Bridge Hollow and all of River View Heights.
 - **Glenn O. Hawbaker - \$89,542**
 - **Grannas Brothers - \$76,293.20**

Supervisor Parks motioned to conditionally accept the bid from Grannas Brothers in the amount of \$76,293.20. With the condition that the performance bond, payment bond and certificate of insurance is received. Upon receipt of the three items, they will be sent to Solicitor Bradburn for review. If all is in order, the Board of Supervisors gives Engineer Levine

permission to act on behalf of the Board of Supervisors to issue the notice to proceed to Grannas Brothers. Seconded by Supervisor Grove.

▪ **Engineer Report – Tom Levine**

- No Report.

Solicitor Report – Wayne Bradburn

- CAFO – Bradburn has been researching ordinances. Found only two examples.
- Found information from the Office of Attorney General’s. The Office of Attorney General will do an ACRE review (Agricultural Communities and Rural Environment Law) of the township’s CAFO. The review ensures that the ordinance complies with state laws.
- Solar Farm Ordinance – Bradburn needs to meet with Supervisor Grove to finalize the ordinance.
- Working to finalize letter of STR Ordinance violation to Fedash. Will give Fedash 21 days to comply. Will also indicate to Fedash that there is a cease-and-desist order in place until he complies with the STR ordinance. Bradburn will work with Supervisor Grove and STR Officer, Tammy Dysard, to finalize letter.

Supervisor Grove motioned to send letter of violation to Fedash. Seconded by Supervisor Parks. Unanimously approved by the board.

PUBLIC FORUM

- No Public

NEW BUSINESS

▪ **Roby Minor Sub-Division Plan**

- Engineer Levine presented the Roby Minor Sub-Division Plan for final approval.

Supervisor Stein motioned to approve the Roby Minor Sub-Division Plan. Seconded by Supervisor Grove. Unanimously approved by the board.

▪ **Hiring of Road Laborer**

- Ernest J. Goss, Jr. submitted an application for the position of road laborer.

Supervisor Parks motioned to hire Ernest J. Goss, Jr. to the position of part-time road maintenance laborer. Seconded by Supervisor Grove. Unanimously approved by the board.

2023 Audit

- The 2023 DCED Annual Audit has been completed by CPA Associates. No significant findings.

Bright Speed

- An email was received from a representative from Bright Speed, an internet provider company.
- Representative would like to set up a meeting with Board of Supervisors to bring high speed internet to Juniata Township.
- Chairman Stein feels that it would be worth exploring for the residents of Juniata Township. Supervisor Grove asked if Bright Speed will pay the township for advertising for them because that is what the township will be doing for Bright Speed.
- Supervisors agreed to schedule a meeting with Bright Speed.
- Secretary McDermott will set up a meeting.

Excess Maintenance Agreement

- An excess maintenance agreement is needed for township roads that do not have posted weight limits.
- The agreement asks that owners/operators that travel township roads in heavy equipment to sign an agreement stating that they agree to fix any damage to the roads from the heavy equipment.
- Levine reported that in order to post roads an engineering study to determine how much weight is the road designed to withstand. Levine would then do a complete comprehensive report on the road to conform to Penn Dot criteria. The cost for each road is approximately \$750 for the first road then each additional road would be \$500.
- Supervisors would like Solicitor Bradburn to develop an excess maintenance agreement for Juniata Township.

Supervisor Stein made a motion to have Solicitor Bradburn develop an excess maintenance agreement for Juniata Township. Seconded by Supervisor Grove. Unanimously approved by the board.

REPORTS

- **STR Enforcement – Tammy Dysard**
 - Received paperwork for Watson’s Cabins.
 - Chris Bonillas/Crown Jewel is still advertising a capacity of 20 people for his rental. Tammy has still not issued him a permit. Bonillas is in the process of installing a new septic system.
 - Supervisor Grove would like to turn Chris Bonillas/Crown Jewel over to Solicitor for action.
 - Jamie suggested waiting to issue an STR violation to Bonillas until new septic system is complete. Supervisors agreed.
 - Tammy will begin sending renewal letters in November/December.
 - Supervisor Grove would like to inspect the properties. Grove and Tammy will work together to schedule inspections of STR properties.
 - Supervisor Grove reported that a dumpster, located on Chris Confer’s Nikki Lane rental property, is on the right of way which does not comply with the ordinance and needs to be addressed.
- **Flood Plain Administration – Tammy Dysard**
 - Nothing to report.
- **Construction Code Enforcement**
 - See attached report.
- **Roadmaster/Supervisor Report**
 - Supervisor Stein is working with Secretary McDermott to finalize D&G paperwork.
 - Supervisor Stein met with Cary Lightner, D&G representative, to begin new D&G application for the mountain road.
 - Emergency repairs on Point Road are complete.
 - LSA Grant – Levine will get an update and report at next meeting. Supervisor Stein will contact Representative, Rich Irwin, for any updates.
 - Two quotes were received from Jimmy Weikert to repair Baker’s Hollow Road.
 - \$6,850 to repair a 40’ x 10’ section to include excavating to a depth of 12” deep, install and apply 6” of 2a with geotextile fabric and top with 6” of 19mm blacktop compacted.
 - \$10,375 to saw cut and excavate a 67’x 18’x 3’ section excavate 36”, install and apply 18” of #4 stone and 18” of 2a.

- Supervisor Stein would also like to have Weikert replace drain tile on Baker's Hollow as well.

Supervisor Parks motioned to accept the bid of \$10,375 to repair Baker's Hollow and replace the drain tile. Seconded by Supervisor Grove.

Unanimously approved by the Board.

- 3-5 triaxle loads of stone is needed for Crestwood Estates.

Supervisor Stein motioned to purchase 3-5 triaxle loads of stone for Crestwood Estates. Seconded by Supervisor Grove. Unanimously approved by the Board.

- Boards are needed to repair the anti-skid bin. Tim will check for used ply-wood at G&R Excavation.
- Supervisor Grove reported that there is a tree down on a right of way. Grove will take pictures before removing the tree.
- Two front tires are needed for the backhoe at a cost of \$575 each.

Supervisor Grove motioned to purchase two front tires for the backhoe. Seconded by Supervisor Parks. Unanimously approved by the Board.

- Jamie would like to step down as the township's code enforcement office. Tim Corbin is interested in the code enforcement position. Supervisor Stein will schedule a meeting with Tim and Jamie to go over the job description.

OLD BUSINESS

- **Solar Farm Ordinance/CAFO Ordinance**
 - No new developments

ANNOUNCEMENTS

- Next meeting Tuesday, October, 08, 2024 @ 6:00 p.m.
- Supervisor Parks motioned to adjourn the meeting @ 7:39 p.m. Seconded by Supervisor Grove.

BOARD OF SUPERVISORS JUNIATA TWP HUNTINGDON COUNTY

Profit & Loss by Class

September 11 through October 8, 2024

	General Fund	State Fund	TOTAL
Ordinary Income/Expense			
Income			
GENERAL FUND INCOME			
G321.71 · Amusement Tax	1,133.57	0.00	1,133.57
G355.07 · Foreign Fire Insurance Tax Dist	4,170.28	0.00	4,170.28
Total GENERAL FUND INCOME	5,303.85	0.00	5,303.85
STATE FUND INCOME			
S431.00 · INTEREST EARNINGS.			
S431.01 · Interest on Checking	0.00	3.62	3.62
Total S431.00 · INTEREST EARNINGS.	0.00	3.62	3.62
Total STATE FUND INCOME	0.00	3.62	3.62
G301.00 · REAL PROPERTY TAXES			
G301.10 · Real Estate Taxes Current Year	1,473.13	0.00	1,473.13
Total G301.00 · REAL PROPERTY TAXES	1,473.13	0.00	1,473.13
G310.00 · PER CAPITA TAXES			
G310.01 · Per Capita Taxes Current Year	52.50	0.00	52.50
Total G310.00 · PER CAPITA TAXES	52.50	0.00	52.50
G310.10 · Real Estate Transfer Tax	7,642.59	0.00	7,642.59
G310.20 · EARNED INCOME TAX			
G310.21 · Earned Income Tax Current Year	2,302.85	0.00	2,302.85
Total G310.20 · EARNED INCOME TAX	2,302.85	0.00	2,302.85
G310.50 · LST TAX			
G310.51 · LST Current Year	5.38	0.00	5.38
Total G310.50 · LST TAX	5.38	0.00	5.38
G331.00 · FINES			
G331.10 · Court - District Magistrate	100.00	0.00	100.00
Total G331.00 · FINES	100.00	0.00	100.00
G341.00 · INTEREST EARNINGS			
G341.01 · Interest on Checking	4.47	0.00	4.47
G341.00 · INTEREST EARNINGS - Other	335.19	0.00	335.19
Total G341.00 · INTEREST EARNINGS	339.66	0.00	339.66
G362.0 · PUBLIC SFTY			
G362.41 · Bldg Pmts	121.20	0.00	121.20
G362.44 · Sewage Permits/SEO Fees	25.00	0.00	25.00
Total G362.0 · PUBLIC SFTY	146.20	0.00	146.20
Total Income	17,366.16	3.62	17,369.78
Expense			
GENERAL FUND EXPENSES			
PUBLIC WRKS HIGHWAYS ROADS & ST			
G437.00 · Repairs of Tools & Machinery	1,158.00	0.00	1,158.00
G438.00 · Maint & Repair Roads Bridges	2,037.98	0.00	2,037.98
Total PUBLIC WRKS HIGHWAYS ROADS & ...	3,195.98	0.00	3,195.98
G411.54 · Fireman Relief	4,170.28	0.00	4,170.28
Total GENERAL FUND EXPENSES	7,366.26	0.00	7,366.26
GENERAL GOV'T BLDG & PLANT			
G409.37 · Building Repair/Maintenance	40.00	0.00	40.00
Total GENERAL GOV'T BLDG & PLANT	40.00	0.00	40.00

BOARD OF SUPERVISORS JUNIATA TWP HUNTINGDON COUNTY

Profit & Loss by Class

September 11 through October 8, 2024

	General Fund	State Fund	TOTAL
MEETINGS, CONF, CONTINUING EDUC			
G400.46 · Supervisors	50.00	0.00	50.00
Total MEETINGS, CONF, CONTINUING EDUC	50.00	0.00	50.00
PAYROLL EXPENSES			
P400.05 · Supervisor Wages	468.75	0.00	468.75
P400.12 · Roadmaster Wages	85.50	0.00	85.50
P405.10 · Secretary Wages	810.00	0.00	810.00
P409.37 · Building Repair/Maint	0.00	0.00	0.00
P419.00 · STR Enforcement	105.00	0.00	105.00
P432.00 · Winter Maintenance	0.00	0.00	0.00
P437.00 · Repairs of Tools & Machinery	479.50	0.00	479.50
P438.00 · Repair/Maint Roads & Bridges	1,943.50	0.00	1,943.50
PAYROLL EXPENSES - Other	414.72	0.00	414.72
Total PAYROLL EXPENSES	4,306.97	0.00	4,306.97
STATE FUND EXPENSES			
S438.00 · Repair/Maint Roads & Bridges	0.00	413.00	413.00
Total STATE FUND EXPENSES	0.00	413.00	413.00
G400.00 · Travel Reimbursement			
G400.33 · Mileage - Supervisor/Roadmaster	6.70	0.00	6.70
G419.33 · Mileage - STR Enforcement	8.98	0.00	8.98
Total G400.00 · Travel Reimbursement	15.68	0.00	15.68
G403.00 · Tax Collection			
G403.28 · Tax Collection Fees	40.36	0.00	40.36
Total G403.00 · Tax Collection	40.36	0.00	40.36
G405.23 · Postage and Delivery	1.77	0.00	1.77
G405.34 · Advertising	109.45	0.00	109.45
G430.00 · General Services			
G430.39 · Equipment Rental	328.50	0.00	328.50
Total G430.00 · General Services	328.50	0.00	328.50
G471.00 · Debt Service			
G471.10 · Debt Principal	833.08	0.00	833.08
G472.10 · Debt Interest	568.48	0.00	568.48
Total G471.00 · Debt Service	1,401.56	0.00	1,401.56
Total Expense	13,660.55	413.00	14,073.55
Net Ordinary Income	3,705.61	-409.38	3,296.23
Net Income	3,705.61	-409.38	3,296.23

BOARD OF SUPERVISORS JUNIATA TWP HUNTINGDON COUNTY

Balance Sheet

As of October 8, 2024

	Oct 8, 24
ASSETS	
Current Assets	
Checking/Savings	
G100.00 · GENERAL FUND	97,645.07
G101.00 · MUNICIPAL ADVANTAGE ACCT/ARPA	77,232.72
S101.00 · STATE FUND	84,712.98
Total Checking/Savings	<u>259,590.77</u>
Total Current Assets	<u>259,590.77</u>
TOTAL ASSETS	<u><u>259,590.77</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
G21000 · PAYROLL LIABILITIES	
G210.00 · Federal Income Tax Withheld	361.76
G211.00 · Social Security Withheld	434.68
G211.10 · Social Security - Company	434.68
G212.00 · Local Income Taxes Withheld	264.99
G213.00 · Medicare Tax Withheld	203.32
G217.00 · State Income Tax Withheld	215.24
G219.00 · EMST Tax Withheld	10.60
G221.00 · PA UC Tax Withheld	10.36
G222.00 · PA UC Company	516.91
G21000 · PAYROLL LIABILITIES - Other	-5.08
Total G21000 · PAYROLL LIABILITIES	<u>2,447.46</u>
Total Other Current Liabilities	<u>2,447.46</u>
Total Current Liabilities	<u>2,447.46</u>
Total Liabilities	2,447.46
Equity	
30000 · Opening Balance Equity	23,668.81
32000 · Retained Earnings	119,757.78
Net Income	113,716.72
Total Equity	<u>257,143.31</u>
TOTAL LIABILITIES & EQUITY	<u><u>259,590.77</u></u>

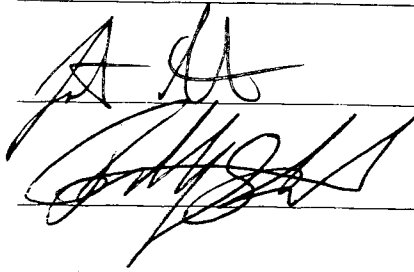
Truck Loan \$ 81,009.17

Juniata Township Board of Supervisors Meeting Sign-in Sheet

Date:

Signature

Print Name



Justin Stoner

Tim Corbin

JUNIATA TOWNSHIP

SEPTEMBER 2024 MEETING

Gary Aungst Ripplin Rd.- Mr. Aungst had his cabin delivered and started his Privy.

Mandy McCracken, Big Bend Dr.- Called to see if we had any requirements for driveway cut in off of Piney Ridge Rd. I directed her to Penn Dot. She had already been in contact with them and wanted to make sure there was nothing additional that Juniata Twp. needed.

Rental by Rhonda Wegner and Chris Bonillis on Corbin Rd. owned - They have applied for a permit to install a new septic system. The engineer is working on a design to accommodate the advertised number of bedrooms or more.

Tim McNamara- 5464 LEE Rd., Heston, PA- Mr. McNamara applied for a demolition permit through Bureau Veritas. I completed the municipal prior approval checklist for the project.

Lot 10 Raystown Reach-septic and well installation started.

Lot 11 Raystown Reach- Met with Casy McGraw to verify prior testing and go over driveway access. The original subdivision only allowed for difficult access for the lot due to the slope, septic system area and property lines. They are going to bring CES Engineering out to plot access and the drip irrigation septic system.

Entrance to Raystown Reach 8/29/24- I received a call from a property owner around 6:30 PM stating a white fluid was coming out of the stream bank and turning the stream white. I visited the property and there was in fact white fluid coming out of the bank and into the stream. I went to where the well was being drilled in Raystown Reach and the same white fluid was present around the well. I took photos of the issue. I was on site the next morning at 7am to stop the drillers and contact the conservation district. A asked the driller to stop and two people from the conservation district came to the site and investigated around 8:30am. I took them to the drilling site and spoke with the drillers. Nothing was used during the drilling process except water. I handed the issue to the conservation district, and they were going to contact DEP. They were going to let me know what the final determination of the issue was after DEP investigated. I have not heard back.

Angela Duvall Complaint/Snyders Run Rd.,-The original complaint was that sewage was running out of the bank into a roadside ditch that was clogged causing the sewage to come out on the road. I visited the site when first reported and noted that there was a liquid coming out of the bank as described. You could also hear the liquid running through the rocks. I contacted Mrs. Duvall and introduced dye into the septic system. I returned to the site three times and no dye from the bank although you could see and hear the water running. Mrs. Duvall reported having an artesian well and the water flows out the well cap and always out the bank. The water appears to be from a spring or seep. No dye was detected at any time.

Henderson Overlook Rd.,-I received a complaint that a driveway was cut in just before Stone Bridge Rd., I informed Greg a driveway was put in.

William Felton, Piney Ridge Rd.,- Bill had Jimmy Wikert install his septic system. The system was built and sized to accommodate a future three bedroom home. A land development plan and sewage facilities planning would be required before an additional dwelling could be permitted.

JUNIATA TOWNSHIP

SEPTEMBER 2024 MEETING

Urban Saddle, Henderson Overlook Rd.- I sent a letter to the Urban Saddle along with a permit application to install alarms in their existing holding tanks as per DEP regulation. I have not heard back from them yet.