

# Juniata Township - COMPLAINT FORM

Huntingdon County, PA

## COMPLAINANT (PERSON MAKING THE COMPLAINT):

Date\*:

Your Name\*:

Physical Address\*:

Mailing Address (if not same)\*:

Telephone #\*:

Email\*:

**This form is intended for use to identify violations of Juniata Township Ordinances only.** If your complaint is related to a criminal act you have witnessed, contact the Pennsylvania State Police immediately. If your issue is with your neighbor, contact your neighbor or your attorney. If you are identifying a tree down or debris on a township road, contact the Township Roadmaster.

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## TOPIC OF COMPLAINT

Circle all that apply:

Ordinance Violation   Water   Issue Septic/Sewage Violation   Safety Issue   Other (ordinance related issue)

Complaint Against Whom:

Their Telephone #:

Their Address:

Are the occupants/operators of the premises/business the owners of the property?

YES \_\_\_\_ or NO \_\_\_\_

If "NO", provide the property owner information:

Name:

Telephone #:

Address:

**PROVIDE A DETAILED DESCRIPTION OF THE PROBLEM.\*** (BE SPECIFIC, ATTACH A DETAILED SKETCH OR PHOTOS, IF NECESSARY, Use additional pages as needed.):

REV December 11, 2023

Note: This document will become part of the public record. It is available via the Freedom of Information Act and may be used in court.

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How long has this problem existed?

Has this problem been reported (via complaint form) previously?

YES \_\_\_ or NO \_\_\_

Are a sketch or photos attached? YES \_\_\_ or NO \_\_\_

What is the best time of day to contact you? \_\_\_\_\_

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**BELOW SPACE FOR TOWNSHIP OFFICE USE ONLY:**

Log-in Date:

Topic of the complaint:

Complaint investigation assigned to:

Comments:

COMPLAINT	YES	NO	Date	Action Taken	YES	NO	DATE
Investigated				Written Notice			
Previously Investigated				Compliance			
Valid				Compliance Order			
Reinspection				2 <sup>nd</sup> Notice			
Reinspection				3 <sup>rd</sup> Notice			

CONDITIONS FOUND:

SIGNED by COMPLAINT INVESTIGATOR:

DATE:

NOTES:

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