

## **Juniata Township Meeting**

**July 05, 2022**

### **Minutes**

Chairman Stein called the meeting to order at 6:00 p.m. at the Juniata Township Municipal Building and led the meeting in the Pledge of Allegiance.

### **Attendance**

Present:

- Greg Stein – Chairman
- Dean Parks – Co-chairman; Supervisor
- Leslie McDermott – Secretary/Treasurer
- Jamie Catanese – CEO/SEO
- Butch Dysard – Roadmaster
- Wayne Bradburn - Solicitor

Guests:

- See Attached

Reading and approval of the regular meeting minutes from the June 07, 2022, monthly township meeting.

Supervisor Parks motioned to accept the minutes as recorded for this meeting. Seconded by Supervisor Stein. Unanimously approved by the Board.

The financial report was presented. Supervisor Parks motioned to approve the financial report as recorded for this meeting. Supervisor Stein. Unanimously approved by the Board.

### **Engineer Report**

- No report.

### **Solicitor Report**

- Ridgeview Campground – no construction until the appeals are resolved.

### **NEW BUSINESS**

#### **Part-time Maintenance Laborer/Operator Applications**

- One applicant applied. Supervisors would like to schedule an interview before next meeting.

### **Public Forum**

- No comments.

### **Construction Code Enforcement**

- See attached report.
- Steve Wagner, Baja Drive has three campers on property and an illegal holding tank. Jamie contacted Mr. Wagner. They will meet at property to correct any issues.
- Greg Coder, Henderson Overlook Road, attended the meeting to request approval to reconstruct a garage wall that had fallen while trying to replace the roof on the garage which is less than 1,000 square feet. Garage is in a flood zone therefore need approval from supervisors.

Supervisor Parks motion to approve the request to reconstruct the garage wall. Seconded by Supervisor Stein. Unanimously approved by the board.

### **Planning Commission**

- See attached meeting minutes.
- Waiting on final draft of short-term rental ordinance from Solicitor Jackson.
- Supervisor Stein asked what the cost of the short-term rental permits/yearly renewal fees would be. Planning commission will research and report at next meeting.

### **Road Master/Supervisor Report**

- Storm damaged Mountain Road. Hauled up a load of stone.
- Mowing is complete.

### **OLD BUSINESS**

#### **Ridgeview Campground**

- GHD is in the process of submitting design to DEP.

#### **Hurricane IDA Funding**

- Need to submit final paperwork with electronic signature after review by all supervisors.

#### **ARPA Funding**

- All necessary requirements have been completed. Waiting on disbursement.

#### **Amusement Tax Ordinance**

- Need to develop a comprehensive questionnaire to send out to Juniata Township residents to determine the number of campgrounds in Juniata Township.
- Need to determine the number of campers allowed on a property for personal use and how many campers on a property constitutes a commercial campground.

#### **Announcements**

- Next meeting will be held August 02 @ 6:00 p.m.

Supervisor Parks motioned to adjourn the meeting @ 6:56 p.m. Seconded by Supervisor Stein.

**BOARD OF SUPERVISORS JUNIATA TWP HUNTINGDON COUNTY**  
**Profit & Loss by Class**

July 2022

	ARPA	General Fund	State Fund	TOTAL
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
GENERAL FUND INCOME				
G354.00 · Am Rescue Plan Act 2021 Grant	88.19	0.00	0.00	88.19
G355.09 · Act 13	0.00	29.43	0.00	29.43
Total GENERAL FUND INCOME	88.19	29.43	0.00	117.62
STATE FUND INCOME				
S355.00 · STATE SHARE REV & ENTITLEMENTS			55,498.67	55,498.67
S355.02 · Liquid Fuels Tax	0.00	0.00		
Total S355.00 · STATE SHARE REV & ENTITLEMEN...	0.00	0.00	55,498.67	55,498.67
S431.00 · INTEREST EARNINGS.			1.81	1.81
S431.01 · Interest on Checking	0.00	0.00		
Total S431.00 · INTEREST EARNINGS.	0.00	0.00	1.81	1.81
Total STATE FUND INCOME	0.00	0.00	55,500.48	55,500.48
G301.00 · REAL PROPERTY TAXES				
G301.10 · Real Estate Taxes Current Year	0.00	470.34	0.00	470.34
G301.20 · Real Estate Taxes Prior Year	0.00	6.73	0.00	6.73
Total G301.00 · REAL PROPERTY TAXES	0.00	477.07	0.00	477.07
G310.00 · PER CAPITA TAXES				
G310.01 · Per Capita Taxes Current Year	0.00	60.00	0.00	60.00
Total G310.00 · PER CAPITA TAXES	0.00	60.00	0.00	60.00
G310.20 · EARNED INCOME TAX				
G310.21 · Earned Income Tax Current Year	0.00	4,697.37	0.00	4,697.37
G310.22 · Earned Income Tax Prior Year	0.00	93.21	0.00	93.21
Total G310.20 · EARNED INCOME TAX	0.00	4,790.58	0.00	4,790.58
G310.50 · LST TAX				
G310.51 · LST Current Year	0.00	48.06	0.00	48.06
Total G310.50 · LST TAX	0.00	48.06	0.00	48.06
G341.00 · INTEREST EARNINGS				
G341.01 · Interest on Checking	0.00	1.97	0.00	1.97
Total G341.00 · INTEREST EARNINGS	0.00	1.97	0.00	1.97
G362.0 · PUBLIC SFTY				
G362.44 · Sewage Permits/SEO Fees	0.00	570.00	0.00	570.00
Total G362.0 · PUBLIC SFTY	0.00	570.00	0.00	570.00
Total Income	88.19	5,977.11	55,500.48	61,565.78
<b>Expense</b>				
GENERAL FUND EXPENSES				
PUBLIC WRKS HIGHWAYS ROADS & ST				
G437.00 · Repairs of Tools & Machinery	0.00	95.82	0.00	95.82
G438.00 · Maint & Repair Roads Bridges	0.00	0.00	869.78	869.78
Total PUBLIC WRKS HIGHWAYS ROADS & ST	0.00	95.82	869.78	965.60
Total GENERAL FUND EXPENSES	0.00	95.82	869.78	965.60
GENERAL GOV'T BLDG & PLANT				
G409.37 · Building Repair/Maintenance	0.00	70.00	0.00	70.00
Total GENERAL GOV'T BLDG & PLANT	0.00	70.00	0.00	70.00
INSURANCE CASUALTY & SURETY				
G486.10 · Insurance - Liability	0.00	396.98	0.00	396.98
G486.30 · Insurance - Automobile	0.00	319.90	0.00	319.90
G486.70 · Worker's Compensation	0.00	1,119.16	0.00	1,119.16
Total INSURANCE CASUALTY & SURETY	0.00	1,836.04	0.00	1,836.04
PAYROLL EXPENSES				
P400.05 · Supervisor Wages	0.00	468.75	0.00	468.75
P400.12 · Roadmaster Wages	0.00	1,016.00	0.00	1,016.00
P405.10 · Secretary Wages	0.00	739.50	0.00	739.50
P409.37 · Building Repair/Maint	0.00	0.00	0.00	0.00
P432.00 · Winter Maintenance	0.00	0.00	0.00	0.00
P437.00 · Repairs of Tools & Machinery	0.00	144.00	0.00	144.00
P438.00 · Repair/Maint Roads & Bridges	0.00	2,317.50	0.00	2,317.50
P438.20 · Land Slide	0.00	0.00	0.00	0.00
PAYROLL EXPENSES - Other	0.00	400.07	0.00	400.07
Total PAYROLL EXPENSES	0.00	5,085.82	0.00	5,085.82



## BOARD OF SUPERVISORS JUNIATA TWP HUNTINGDON COUNTY

## Profit &amp; Loss by Class

July 2022

	ARPA	General Fund	State Fund	TOTAL
STATE FUND EXPENSES				
S437.00 · Repairs of Tools & Machinery	0.00	0.00	464.91	464.91
S438.00 · Repair/Maint Roads & Bridges	0.00	0.00	2,721.64	2,721.64
Total STATE FUND EXPENSES	0.00	0.00	3,186.55	3,186.55
G400.00 · Travel Reimbursement				
G400.33 · Mileage · Supervisor/Roadmaster	0.00	0.00	0.00	0.00
Total G400.00 · Travel Reimbursement	0.00	0.00	0.00	0.00
G403.00 · Tax Collection				
G403.28 · Tax Collection Fees	0.00	83.82	0.00	83.82
Total G403.00 · Tax Collection	0.00	83.82	0.00	83.82
G409.31 · Dues & Subscriptions	0.00	240.00	0.00	240.00
G410.00 · Public Safety				
G419.31 · Sewage Permits (SEO Fees)	0.00	620.00	0.00	620.00
Total G410.00 · Public Safety	0.00	620.00	0.00	620.00
G442.00 · Utilities	0.00	91.27	0.00	91.27
G471.00 · Debt Service				
G471.10 · Debt Principal	0.00	472.78	1,376.85	1,849.63
G472.10 · Debt Interest	0.00	48.25	23.15	71.40
Total G471.00 · Debt Service	0.00	521.03	1,400.00	1,921.03
Total Expense	0.00	8,643.80	5,456.33	14,100.13
Net Ordinary Income	88.19	-2,666.69	50,044.15	47,465.65
Net Income	88.19	-2,666.69	50,044.15	47,465.65

## BOARD OF SUPERVISORS JUNIATA TWP HUNTINGDON COUNTY

## Balance Sheet

As of August 2, 2022

Aug 2, 22

## ASSETS

## Current Assets

## Checking/Savings

G100.00 · GENERAL FUND	28,924.39
G101.00 · APRP	27,894.34
G102.00 · SAVINGS ACCOUNT	12,644.18
S101.00 · STATE FUND	43,778.43

## Total Checking/Savings

113,241.34

## Total Current Assets

113,241.34

## TOTAL ASSETS

113,241.34

## LIABILITIES &amp; EQUITY

## Liabilities

## Current Liabilities

## Other Current Liabilities

## G21000 · PAYROLL LIABILITIES

G210.00 · Federal Income Tax Withheld	398.76
G211.00 · Social Security Withheld	375.29
G211.10 · Social Security - Company	375.29
G212.00 · Local Income Taxes Withheld	90.78
G213.00 · Medicare Tax Withheld	175.54
G217.00 · State Income Tax Withheld	185.83
G219.00 · EMST Tax Withheld	2.20
G221.00 · PA UC Tax Withheld	2.48
G222.00 · PA UC Company	60.02

## Total G21000 · PAYROLL LIABILITIES

1,666.19

## Total Other Current Liabilities

1,666.19

## Total Current Liabilities

1,666.19

## Total Liabilities

1,666.19

## Equity

30000 · Opening Balance Equity	23,668.81
32000 · Retained Earnings	58,996.68
Net Income	28,909.66

## Total Equity

111,575.15

## TOTAL LIABILITIES &amp; EQUITY

113,241.34

Crestwood Estates Loan 5,111.50

Truck Loan 12,884.76

MARK A. SATHER  
SCOTT WALLS  
JEFF THOMAS

HEATHER N. FELLMAN  
Chief Clerk



Larry Newton  
Solicitor

MEETING DAY  
TUESDAY--9:30 A.M.

PHONE: 814-643-3091  
FAX: 814-643-8152

## Huntingdon County, Pennsylvania

OFFICE OF

### COUNTY COMMISSIONERS

HUNTINGDON, PENNSYLVANIA 16652

July 28, 2022

TO: Townships and Boroughs Entitled to a Percentage of Federal Land Management Payments

FROM: Huntingdon County Commissioner's Office

SUBJECT: 2022 Payment

The payment from the Federal Bureau of Land Management was received by the County in the amount of \$79,091.00 and deposited into the General Fund to be distributed as follows:

HUNTINGDON COUNTY	20%	\$15,818.20
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The remaining 80% is \$63,272.80 and is distributed as follows:

PENN TOWNSHIP	39.92%	\$25,258.50
JUNIATA TOWNSHIP	25.00%	\$15,818.20
LINCOLN TOWNSHIP	23.32%	\$14,755.22
HOPEWELL TOWNSHIP	10.41%	\$6,586.70
CASS TOWNSHIP	0.86%	\$544.15
MARKLESBURG BOROUGH	0.35%	\$221.45
TODD TOWNSHIP	0.08%	\$50.62
UNION TOWNSHIP	0.03%	\$18.98
SMITHFIELD TOWNSHIP	0.03%	\$18.98
SUBTOTAL		\$63,272.80
COUNTY PORTION		\$15,818.20
GRAND TOTAL		\$79,091.00

If you have questions or concerns, please contact me at (814)643-3091.

Sincerely,

Heather N. Fellman, Chief Clerk  
Huntingdon County Commissioner's Office

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# JUNIATA TOWNSHIP

## JUNE 2022 ACTIVITY REPORT FOR JULY MEETING

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Greg Coder / Hederson Overlook Rd., / Near Smithfield Twp. Line. – Started roof replacement and had wall issue.

Urban Saddle Ranch / Cabins -7745 cottage Circle Dr. – Waiting for surveyor / Engeneer.

Jeremy Eichelberger 11680 Snyders Run Rd.- .Preparing a package for Attorney Newfield.

Steven Wagner 7248 BaJa Dr.- Sent a certified letter to Mr Wagener. No response to date.

Apex Realty / Raymond Taylor – Canceled testing request. Sold without testing or planning. Made real estate agent aware of possible negative outcome without prior testing.

Careen Shafer – Called about neighbor planning trees on the property line. Concerned that the trees would be tall and possibly fall on her house. We have no ordinance about trees. Suguessted she talk to the neighbor about the type of trees being planted and work with them.

Eric Wolfe – Installed new septic tank to help protect the existing septic system.

Nancy Groves – purchased a lot on Yocum Rd. Needs to modify the septic building sewer to accommodate a camper.



# Juniata Township Planning Commission Meeting Minutes

July 19, 2022

## Attendance

### Present:

Joe Biddle- Chairman

Chad Snare- Vice Chairman

Joe Dinardi- Secretary/Treasurer

Ken Stewart- Member

Carl Grove- Member

Absent- none

### Guests:

Harlan Byers

\*The meeting was called to order at 7:30pm at the Juniata Township Municipal Building, followed by the Pledge of Allegiance.

\*Chad Snare discussed the state law House Bill #2157 pertaining to Fireworks. Members agreed to include this state law into the township noise ordinance.

\*Carl Grove discussed Walker Township's (a township bordering Juniata Township) campground ordinance. Walker Township is currently revising their campground ordinance. Members discussed Walker Township's current ordinance and the campground ordinance from Liberty Township, Adams County. Members compared the details of the two ordinances, specifically how many RVs can be stored on a property prior to being designated a campground. Walker Township limits RVs to one per property, thereafter, property owners must comply with the campground ordinance. Members agreed to designate three or more RVs on a property is considered a campground and must then conform to the campground ordinance.

\*Members discussed commercial drilling on Piney Ridge. Due to limited ground water on Piney Ridge, members discussed placing limits on commercial drilling Piney Ridge.

\*Guest Harlan Byers asked whether anyone has spoken to Smithfield Township to find out what they have in place to restrict drilling in the Leffard's Bench area, another known area with very limited ground water. Carl Grove responded by saying that he has spoken to Smithfield Township and found that authorities there were not able to provide any information due to the fact that those water concerns were addressed many years ago when different personnel were present on their Board. Carl stated that he is trying to contact Montour Township which shut down all drilling due to lack of water.

\*Harlan Byers stated that he has a friend on the water authority in State College that may be of some help. Carl responded by stating that he is in contact with Penn State, which has a well water management division. That person stated that he would like to do some research but is willing to help with our water issues on Piney Ridge.

\*Members discussed the minimum acreage to established a campground. Walker Township has a minimum of 10 acres. The Liberty Township ordinance limits camping sites to no more than 5 per acre.

\*Joe Biddle discussed the restriction that campers cannot stay more than 6 months per year. Chad responded by stating that it's doubtful that any campers will be staying longer than 6 months because campgrounds typically shut the water off and drain pipes during the winter.

\*Joe Biddle stated that Greg Jackson can include the noise and smell ordinance into the short-term rental ordinance, and that the noise and smell ordinance should be a stand-alone ordinance. Joe said that he called Greg Jackson's office today to find out if the short-term rental ordinance is finished, however Greg's office is closed for the week.

\*Carl Grove discussed additional details of Walker Townships campground ordinance. Both Walker Township and Liberty Township ordinances specify that no less than 20 percent of the total acreage should be devoted to recreational area. Members agreed to include the 20 percent designation in our proposed campground ordinance. Buffer zones and the Juniata Township SALDO were discussed. Dumpsters and facilities were discussed. Restrooms were discussed; specifically, Liberty Township designates that one bathroom facility be provided for every 15 campers. If male and female facilities are in one building, there must be a sound-proof wall between them.

\*Joe Biddle discussed the Liberty Township ordinance designates that any existing campground must comply with the current ordinance within 2 years of adoption of the ordinance. Within one year of adoption of the ordinance, a corrective action plan must be submitted.

\*The meeting was adjourned at 8:30pm. The next meeting will be August 16<sup>th</sup> at 7:30pm.